



What you should know about HSA rollovers
There are two different types of rollovers. Know the difference.

There are three methods of transferring funds from a previous HSA or MSA to a new HSA account: trustee-to-trustee transfer, rollover, and customer HSA check. It is important to know the difference and decide the best way to transfer funds in your situation.

Trustee to Trustee Transfer

Like many people, you may prefer a direct transfer of funds from your current MSA or HSA trustee to your new HSA trustee. There is no money or checks that you receive personally.

This is not technically a rollover, because a rollover means that the funds were first distributed to you. The direct trustee-to-trustee transfer is the method that is recommended because you cannot trigger an unexpected tax or disqualify the transfer since you never touch the money.

Trustee-to-trustee transfers are not subject to any tax withholding and are exempt from the one-per-year 60-day rollover rule.

The current trustee has 60 days to release the funds to your new HSA custodian, and your account may be frozen during this time.

Rollover method

A rollover occurs when your old trustee distributes your MSA or HSA assets directly to you. You actually receive a check. Then it is up to you to transfer those assets to your new HSA trustee within 60 calendar days after you receive the distribution from your plan. If you miss the 60 day deadline, you will have to report this to the IRS, as there are tax penalties.

You may only rollover assets once in a 12 month period.

Check from current HSA Account

If you have been provided checks with your current HSA account, you may fund your new HSA with a check from your old HSA provided, of course, you have not closed the account. Keep in mind you may incur fees to close the old account, and if you fail to officially close the old account after you have transferred funds, you may incur monthly fees. Check with your provider for their policies.

You may wish to consult a tax professional with your questions and before taking a rollover distribution. Atlantic Stewardship Bank does not give or offer tax advice.



**Atlantic
Stewardship
Bank**

HSA TRUSTEE to TRUSTEE Form

Date: ___/___/___

Name: _____

Date of Birth: _____ Street Address _____

City _____ St _____ Zip _____

Mailing Address _____ City _____ St _____

Zip _____ Soc. Sec. Number: _____

I authorize and direct _____,

For Acct# _____ the present HSA Custodian/Trustee, to send as a transfer the assets of my account to:

Atlantic Stewardship Bank, 630 Godwin Avenue, Midland Park, NJ 07432

____ Trustee to Trustee Transfer: I currently have Health Savings Account funds with another trustee or custodian, and want to transfer the funds directly to Atlantic Stewardship Bank.

____ Direct HSA Rollover: I currently have a Health Savings Account with another trustee or custodian, and want to transfer the funds directly to Atlantic Stewardship Bank.

I certify that I have or will establish a Health Savings Account with Atlantic Stewardship Bank. I agree to the terms of this form. I understand that I am responsible for determining my eligibility for all transfers and I agree to indemnify and to hold the Custodian/Trustee harmless against any and all situations arising from an ineligible transfer. I acknowledge that the Custodian/Trustee cannot provide legal advice and I agree to consult with my own tax professional for advice.

The Custodian/Trustee agrees to accept these funds as a transfer.

Signature of HSA Owner _____ Date ___/___/___

Signature of
Custodian/Trustee _____ Date ___/___/___

**TRANSFER REQUESTS MUST BE ACCOMPANIED BY A STATEMENT FROM YOUR
CURRENT ACCOUNT.**