

THE LAMB'S WORKSHOP MEDICATION POLICY

The Lamb's Workshop, in accordance with state regulations, has established the following guidelines in regard to the storage and administration of medication:

1. The Lamb's Workshop staff will only administer prescription medicine to a child if its in the original container, labeled with the name of the medication, name of the child, and name of the physician. A written authorization from the parent or responsible caretaker must accompany all medication. If specific instructions are not on the container, a written order from a licensed health practitioner must accompany the medication.

2. Non-prescription medication shall be administered in accordance with the instructions printed by the manufacturer as found on the original container, or in accordance with the written order of a licensed health care practitioner. Non-prescription medicine can only be administered to a child if accompanied by a written authorization from parents or responsible caregiver. It must be in its original container.

3. **ALL** medication must be delivered by a parent or responsible caregiver to an authorized staff member of The Lamb's Workshop.

4. We, the staff of The Lamb's Workshop, reserve the right to refuse to administer any medications.

5. Medication will not be administered beyond the expiration date.

6. Medications shall be stored in accordance with instructions for storage and in a location not accessible to children.

7. Each dose of medication administered shall be recorded by The Lamb's Workshop staff person responsible for administering the medication.